


## Minutes of Meetings

	<b>Meeting Title:</b> Pupil Council <b>Meeting Date:</b> 04/02/2015 <b>Meeting Time:</b> 01:30pm <b>Meeting Location:</b> School Hall (Upper)	
<b>Meeting called by:</b> Mr Bacon <b>Type of meeting:</b> Full Pupil Council <b>Note taker:</b> Mr Bacon	<b>Attendees:</b> Adults: Mr Bacon and Katie Keleghar (Friends of Ark Blacklands). Pupil Councillors (Year 1-6).	
<b>Agenda Topic 1: Reports.</b>		
<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Congratulate everyone on raising £276.29 for St Mungo's Broadway Homeless Charity. This was raised through the 'Wear a Hat to School Day' which the Pupil Council organised.</li> <li>• We have a 'Pupil Council' section on the Ark Blacklands Primary Academy website.</li> <li>• We have Katie from the Friends of Ark Blacklands (FAB) to visit us today.</li> <li>• The Recycling Officer from Hastings Borough Council, Sandy Fox, will be visiting us next Wednesday to discuss recycling.</li> <li>• A Pupil Council visit to Hastings Town Hall is being organised by Mr Bacon, along with a talk by Councillor Andrew Batsford.</li> </ul>		
<b>Conclusions:</b> <ul style="list-style-type: none"> <li>• Pupil Councillors congratulated each other on raising a fantastic total for St Mungo's Broadway.</li> <li>• Pupil Councillors to visit and promote the Academy website.</li> </ul>		
<b>Action Items:</b>	<b>Person(s) responsible:</b>	<b>Deadline:</b>
Confirm date for a Hastings Town Hall visit.	Mr Bacon	Next meeting.
Update Pupil Council section on our website.	Mr Bacon	Ongoing.
<b>Agenda Topic 2: Recycling.</b>		
<b>Discussion:</b> <ul style="list-style-type: none"> <li>• How can we be more efficient in school? Use bins correctly and turn lights off.</li> </ul>		
<b>Conclusions:</b> <ul style="list-style-type: none"> <li>• Pupil Councillors to research and speak to classes on how we can be better at reusing, reducing and recycling.</li> </ul>		
<b>Action Items:</b>	<b>Person(s) responsible:</b>	<b>Deadline:</b>
Pupil Council to research ways on how we can 'reduce, reuse and recycle'.	Pupil Councillors	Next meeting.
Hold a discussion meeting with ideas to ask the recycling officer.	Chair and Mr Bacon	10/02/2015.
<b>Agenda Topic 3: Election for Pupil Council Positions.</b>		
<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Oleta Adams and Skye Standivan put their names forward to become Chair of the Pupil Council. They both did a short speech and Q&amp;A with others councillors.</li> <li>• Liam Banks stood for the position of Vice Chair and did a speech for this.</li> <li>• Other Pupil Council responsibilities were discussed and children put their names forward to whether they wanted to be Secretary, Charity Co-ordinator, Events Co-ordinator, Sierra Leone</li> </ul>		

- Officer or Photographer. Mr Bacon will decide on these positions.
- Children felt that the Publicity Officer should be down to the role of the Chair and Secretary, along with the help from Mr Bacon.

#### Conclusions:

- Oleta was elected as Chair of the Pupil Council.
- Liam Banks was elected as Vice Chair of the Pupil Council.
- Other positions in the Pupil Council will be announced at the next meeting.

#### Action Items:

Action Items:	Person(s) responsible:	Deadline:
Research the costs of a Chair and Vice Chair Pupil Council Badge.	Mr Bacon.	Next meeting.
Mr Bacon to meet with the Chair and Vice Chair to discuss duties and responsibilities.	Mr Bacon, Chair and Vice Chair.	Next meeting.

#### Agenda Topic 4: Red Nose Day.

#### Discussion:

- Children split into groups to discuss further 'Red Nose Day' Ideas. Here are their favourite ideas which we discussed as a collective:
  - Pyjama or Wear Red Day. It may be too cold for pyjamas.
  - Bake-Off.
  - Cake Sale.
  - Cake baking competition with a funny face theme.
  - Gunge the Teacher – after school.
  - Talent Show for staff and children – Blacklands Got Talent.
  - Whole School Dance at Lunch Time.
  - Fashion Show.
  - Quiz/Trivia – pay to enter.
  - Teacher and Pupil Swap – takeover or reverse role day may be a good idea for another occasion.
  - Sell red noses for 50p or £1. Pupil Councillors preferred the idea of 50p so that everyone can afford one.
  - Face painting – funny face theme.
  - Funny Face Selfie competition.
  - Punch and Judy Show.
  - Games, sale and raffle.
  - Funny face mask making in the afternoon.

#### Conclusions:

- Chair, Vice Chair, Charity Co-ordinator, Events Co-ordinator and other Pupil Councillors are to liaise with Miss Clarke and FAB to come up with a plan for Red Nose Day using these discussed ideas.
- Ideas which were most popular include:
  - Blacklands Got Talent (teachers with children)
  - Face Painting by FAB during the day.
  - The Office, Pupil Councillors and FAB selling red noses.
  - Whole School Dance at lunch time using staging.
  - Gunge the teacher through voting.
  - MUFTI Day – wear red and come with a funny face.
  - Funny face mask making by classes.
  - Cake Sale at Break Time – Pupil Council and FAB.
  - Funny face cake baking competition.
  - Education – learn about where the money is going.

Action Items:	Person(s) responsible:	Deadline:
Create a Red Nose Day committee and organise the discussed activities with FAB and Pupil Councillors.	Chair, Vice Chair, Charity Co-ordinator, Events Co-ordinator, FAB, Mr Bacon.	Ongoing in time for March 13 <sup>th</sup> .
<b>Agenda Topic 5: Academy Improvement Ideas.</b>		
<p>Discussion:</p> <ul style="list-style-type: none"> <li>• Pupil Councillors split into groups to discuss and write down ideas for improving the academy. Here are some of the ideas which were discussed as a collective: <ul style="list-style-type: none"> <li>➤ Pupil Council 'Suggestion Box' – to be designed and made by Pupil Councillors and checked on a weekly basis by the Chair and Vice Chair.</li> <li>➤ Bigger Whiteboards in classrooms. It was discussed but not seen as a vital importance.</li> <li>➤ New playground and PE equipment - to be discussed further at the next meeting.</li> <li>➤ More choice of food at lunch times.</li> <li>➤ Cleaner cutlery and cups at lunch time. Cleanliness at lunch times is a major issue.</li> <li>➤ Afternoon break time to be reinstated.</li> <li>➤ Carpet and logo in the Upper School Hall and in the corridors.</li> <li>➤ Lockers for the older children.</li> <li>➤ Anti-bullying posters.</li> <li>➤ Clubs to be open to all age groups.</li> </ul> </li> </ul>		
<p>Conclusions:</p> <ul style="list-style-type: none"> <li>• To discuss playtime equipment with classes and find out what are the important issues from this list.</li> <li>• These ideas are to be put on the agenda in the future to discuss in more detail and make a plan for making change.</li> </ul>		
Action Items:	Person(s) responsible:	Deadline:
Write a letter and invite Miss Clarke about lunch time food choice and cleanliness.	Chair and Vice Chair.	Monday 23 <sup>rd</sup> February.
Design and produce a Pupil Council 'Suggestion Box'	Pupil Councillors.	End of February.
Include anti-bullying on the next agenda, in particular with KSI as a campaign idea.	Mr Bacon, Chair and Vice Chair.	Thursday 12 <sup>th</sup> February.
Discuss and vote on various pieces of lunch time and PE equipment which can be purchased by applying for a FAB grant.	Pupil Council.	Thursday 12 <sup>th</sup> February.
<p><b>Next KS2 Pupil Council Meeting:</b> Tuesday 10<sup>th</sup> February 2015 (lunch time) and Wednesday 11<sup>th</sup> February 2015 (Recycling Officer Visit).</p> <p><b>Next KSI Pupil Council Meeting:</b> Thursday 12<sup>th</sup> February 2015 (1:30pm).</p> <p><b>Next Full Pupil Council Meeting:</b> Wednesday 25<sup>th</sup> February (1:30pm).</p>		