

# Ark Blacklands Primary Academy

## FAB Meeting

Thursday 2<sup>nd</sup> November 2017 19:30

### Present:

|                |                |                    |
|----------------|----------------|--------------------|
| Wendy Knowles  | Jenni Hobden   | Crystal Greenfield |
| Liz Evans      | Jo Jones       | Jessica Bryce      |
| Sarah Phillips | Julie Flavell  |                    |
| Jessica Cull   | Sharna Randall |                    |

### 1. Julie opens the meeting about the Christmas Fair 'Festive Fete'

Julie opens the meeting by welcoming everyone.

### 2. Games

Jessica Cull to take charge of the games and buying resources.

LUCKY DIP: Feedback from last year; we ran out of lucky dip prizes, so we will order 125 of each boys and girls prizes. Jessica to ask Nina Pelling to contact the lucky dip lady.

Everyone agreed that it would be nice to do new games, so pin the nose on the Rudolph will not happen this year. Jessica to ask Ally P if she wants to do sand sifting again

Jessica Brice mentioned a free Christmas song quiz trail that could take place around the hall for children to take part in; she will investigate.

WHERE IN THE WORLD IS SANTA: Julie proposed a new game with a map of the world marked out in grid form and people to guess which square santa will be in (this is pre-decided) the winner gets a prize

LUCKY CRACKERS: Wendy proposed this new game, we buy 100 crackers and 20 will have a winning piece of paper inside. People getting winning crackers will receive a bag of chocolate coins. We will charge 30p.

DOUBLE DECKER: Wendy proposed this new game. There are two packs of cards, one pack is laid out with small chocolates on, except one card which will have a bag of chocolate coins. People to pick a card from the second set and they win what is on their corresponding card. We will charge 10p.

We will need 5 people for the games stalls

### **3. Handmade Craft.**

Jo Jones is in charge of buying and making for the stall.

COOKIE JARS: Jo showed make your own cookie recipe jars which she had made. She will try and make 3 different flavours. They cost £1.25 and we will sell for £2. She will make 60 jars in total

SANTA KEYS: Jo made some keys with poems attached which we will sell for £1

MITTENS: Jo made some felt mittens which can be hung on a tree with possibly a mini candy cane inside.

RUDOLPH SWEET FACES: Jo made two sizes of sweet packets, the large costs £1 to make so we will sell for £1.50 and sell the small ones for £1. She also made some Santa faces, but found these very fiddly, so she will stick to just the two sizes of Rudolph.

SWEET KEBABS: Wendy will make 30 sweet kebabs, they cost 50p and we will sell for £1.

WOODEN SPOONS: Wendy showed how she would make a packet of 3 wooden spoons with chocolate on with which to stir into hot milk. They will cost 35p and we will sell them for £1. She will make 50

CHRISTMAS SOAPS: Katie Evans wanted to make Christmas soaps, but in her absence, we decided that she needs to test them first.

We need 2 helpers for the handmade craft stall. Jo and Sarah have agreed to run the stall, with the additional help from Sarah's daughter.

### **4. Craft Activities**

Wendy to source the material and resources for the craft activities, but will be unable to run the stall on the day as it's her son's birthday.

Feedback from last year; Wendy mentioned that quality items sell better than cheap ones. The ceramic cups were very popular last year.

CERAMIC BAUBLES: We will have ceramic baubles which people can decorate with ceramic markers. They cost 67p and we will sell for £1. Katie Evans mentioned hair dryer baubles, but as we are doing ceramic ones, we will not go with this idea.

WISH BUTTON BRACELETS: This will be a button which children can thread onto string then fix onto a card with a poem attached. They will cost 30p and we will sell for 50p

STOCKING ELVES: Wendy will be buying dolly pegs and children can decorate with odd bits and pieces to create their own elves to peg on their Christmas trees or stockings. We need to collect bits and pieces for the elves, such as pipe cleaners, bits of felt, wool etc and give these to Wendy.

We will need 3 helpers on the day, Crystal will be running the bauble stall. Sharna will be running the pegs with her daughter Emily.

## **5. Cakes**

Jenni will be making and running the cake stall again this year. She will make 100 and see if she can get some help, but is confident that she can cope alone running it.

## **6. Grotto**

Julie will run the grotto again this year. Gary will be Santa again, he may be able to borrow a Santa costume from the children's centre, but Crystal mentioned that maybe we need to invest in a good quality one of our own for the future.

We had good feedback from the parents about the grotto presents last year which were books. We will do books again, Jess B mentioned activity books, but these may be too expensive. Wendy mentioned selection boxes as a gift, but it was decided to buy books again. Last year 96 children visited the grotto – every space was filled. It will be £2 entry again, where the children will write a letter to Santa, visit Santa and get a gift. They will also receive a reply to their Santa letter after the event. Volunteers will be needed to write out the replies.

We will need 3 helpers on the day.

## **7. Hampers**

Liz Evans will make the hampers again and will need help. Crystal mentioned that there are boxes for the hampers in the shed. We will do collections for the hampers on Mufti day on Friday 24<sup>th</sup>, Julie will bring her van.

## **8. Other stalls**

UNIFORM SHOP

TEA AND CAKES

TOYS AND BOOKS We will do collections in the week up to the fete on the gate in the mornings.

CHOCOLATE TOMBOLA – collections from mufti day

PRESENTS FOR MUM

GUESS HOW MANY SWEETS – Katie Evans to create again?

TEDDY TOMBOLA

HAIR WRAPS/SPRAY? – Julie to ask mum hairdressers

CHRISTMAS GLITTER TATTOOS/TATTOOS?

## **9. Other general**

Marketing – Julie will ask Andrew White to create a poster again.

Julie and Crystal will try and get more helpers for the day.

We will start to set up again on Friday 1<sup>st</sup> December after school. The after school club have agreed to re-locate into a classroom, but Miss Kimmy will be using the lower hall until 16:30

We will arrange a wrapping/creating evening again in order to wrap the grotto gifts.